

COALITION FOR THE HOMELESS OF PASCO COUNTY, INC.

P.O. Box 757

New Port Richey, FL 34656-0757

Phone: (727) 842-8605 • Fax: (727) 842-8538

Email: homelesscoalition@verizon.net

Web site: www.pascohomelesscoalition.org

Please read the entire document, complete and sign the form/ agreement, and return it (page 1) to the Coalition's office.

Membership Form

ORGANIZATION: _____

CONTACT NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBER: (B) _____ (E) _____ (C) _____

FAX: _____ EMAIL: _____ WEB ADDRESS: _____

Briefly describe how your organization serves the homeless and/or needy:

COALITION Committees (Information on committees is attached. Please check one or more to join)

- Executive Committee/Continuum of Care Financial Resource Committee
- Communications/Public Relations Program/Services

Please check the appropriate Type of Membership:

Individual

Organization

___ \$25

___ \$100

Individuals who are currently homeless are encouraged to participate at no fee.

Make your check or Money Order payable to Coalition for the Homeless of Pasco County, Inc. and mail with completed Membership Form and Participation Agreement to:

**Coalition for the Homeless of Pasco County, Inc.
P.O. Box 757, New Port Richey FL 34656-0757**

Membership Participation Agreement

The goals of the Coalition for the Homeless of Pasco County are as follows:

VISION: To ensure a safe place for everyone, every night.

MISSION: Our mission is to assist the homeless and those at risk of homelessness to gain housing and self-sufficiency.

PURPOSE: The Coalition will achieve its mission, in accordance with the Continuum of Care, by:

- A. Providing technical assistance, supportive services and educational opportunities to its members.
- B. Advising existing shelters and support programs for the homeless population and evaluating unmet needs of this population.
- C. Exploring all possible resources for addressing unmet needs and creating special initiatives to continue/expand existing programs for the homeless population.
- D. Educating elected officials, community business leaders and the public at large regarding the circumstances and needs of the homeless population.
- E. Advocating for housing, employment, transportation, education, health care, counseling/rehabilitative and other need-focused programs required to provide a long-range solution to the problems of the homeless population.

As a member of the coalition, for the purpose of participating in the development of the Continuum of Care (CoC) for Pasco County, as required for the response to the HUD Super NOFA, I understand that it is my obligation to actively participate in this Coalition for a minimum of one year before and one year after the completion of the CoC. This will include active participation in CoC Committees, year round work on refining the CoC and providing assistance in the next HUD Super NOFA process.

| | |
|--|--------|
| Agency Name: (Please Print) | Phone: |
| Authorized Signature: | Date: |
| Name of Authorized Signature: (Please Print) | Title: |
| Agency Contact Name: (Please Print) | Email: |

Benefits of Membership:

- Participation in monthly membership meetings in which decisions regarding funding of local programs occurs, networking and exchange of information occurs, updates on funding availability;
- Voting privileges regarding funding decisions;
- Participation in task forces and committees that help shape the direction of service delivery and public policy for emergency and homeless services in our community;
- Maintenance on an e-mail network that provides legislative alerts, funding announcements, notices of meetings;
- Provision of minutes of monthly CHPC membership meetings and other information;
- Potential support of projects requesting funding from the US Department of Housing and Urban Development, the Florida Department of Children and Families, or other funding sources that require the support or endorsement of the CHPC;
- Free copy of the annual Census and Survey of Pasco County Homeless Population;
- Free copy of the annual Pasco County Continuum of Care Plan;
- Reduced fees for CHPC sponsored conferences, as applicable;
- Access to information about funding resources and consultation;
- Access to CHPC sponsored training opportunities on grant writing, customer service and issues related to homelessness;
- Access to the Pasco County Information Network and technical support.
- Discounted web page design and link on the CHPC website

Policies:

1. Full membership, with voting privileges, is accorded to members that are in compliance with dues payments and other standards as set forth by the CHPC and its bylaws.
2. Potential members shall submit a Membership Form. The Program/Services Committee shall recommend new members to the full membership of the CHPC at its regularly scheduled meetings.
3. Members are expected to be active participants in the Coalition by attending general membership meetings and participating on at least one committee or task force. Membership may be terminated if a member fails to attend more than 3 consecutive general membership meetings.
4. Each organization or individual with a paid membership, or a consumer, is entitled to one vote. Organizations may have more than one representative attend meetings. In such cases, only one representative may vote. Written proxy votes

- will be allowed, if an organization has no other representative attending a general membership meeting in which a vote is held.
5. Organizational membership dues will be based on the budget of the whole organization. Individual programs, departments or units may join as a separate entity or “organization”. However, dues for individual programs, departments or units will nevertheless be based on the budget of the whole organization.
 6. An organization that terminates its membership during the year is not entitled to a (prorated) refund of its dues.
 7. The fiscal year of the CHPC begins July 1. However, membership dues must be paid in full at the time of submission of the Membership Form and Participation Agreement. Membership is renewable annually, on July 1, with the appropriate fees.

Continuum of Care

The “Continuum of Care” (CoC) Plan is our community’s guide to organize and deliver housing and other services to meet the needs of the homeless. When we talk about our Continuum, we mean all the agencies that can serve someone experiencing homelessness, or help prevent homelessness. Some providers serve only people who are homeless, while other mainstream resources such as VA benefits, Food Stamps and Social Security, serve a larger population in which the homeless are included.

A good Continuum of Care Plan includes multiple services, including prevention, outreach, intake and assessment, emergency, transitional and permanent housing, and the supportive services such as counseling and case management, substance abuse and mental health treatment sometimes needed for someone to achieve independent housing.

We work on our Continuum of Care Plan throughout the year as we identify gaps and prioritize needs and action steps for the upcoming year. Based on the information obtained from agencies this month on services available and their utilization, along with the results of the homeless street count, we will identify the gaps in our Continuum of Care. Continuum members will then vote on which gaps should be addressed and prioritized.

Board Committees

Executive Committee/ Continuum of Care– Responsible for strategic planning for the CHPC; the annual homeless count and survey, analyzing of trends and planning issues. Also responsible for coordinating data and other information regularly used in the functions and operations of the Coalition. Works with all committees to develop the annual CoC plan, which identifies gaps in services.

Financial Resource Committee – Responsible for oversight of the functions of the Treasurer and the annual fiscal report to the membership. Coordinates all resource

development activities including fund raisers and Request for Proposals submitted by the organization. Prepares and presents the annual operational budget to the Board of Directors and to the membership. Approves all fund development projects and activities.

Communications/Public Relations – Responsible for all communications from Coalition to the public including monitoring the website, preparation of the Annual Report to the community, preparation of news releases, documenting activities of the Coalition. Coordinates all literature released by Coalition. Coordinates all community relations activities.

Program/Services – Responsible for overseeing all programs and services of the Coalition. Develops programs such as; membership outreach, mainstream resource information and dissemination, project ranking for grants, any and all service programs of Coalition. Coordinates special projects of the Coalition such as disaster planning, all task force operations. Approves all new projects for implementation by the Coalition.

ADHOC

Nominating Committee – Responsible for nominating Officers and Directors and new potential members requesting membership.

Other Committees – Advisory committees not having and exercising managerial authority may be established by resolution adopted by vote of the Board of Directors.